

# Safety and Wellbeing Report to 30 June 2020

## 1. Critical Risk Update

### Pandemic—COVID-19

COVID-19 remains a concern and the Government is cautioning the Country to prepare for a second wave. We have significant PPE stocks including disposable masks should wearing them becomes mandatory in the future. Contact tracing is a fundamental preparedness measure and staff are encouraged to keep track of the 3 Ws: *Where* you went, *When* you went there and *Who* you met. The NZ Covid Tracer app provides a digital means to achieve that for some staff. QR code posters are displayed at all Horizons service centres and depots.

### Use of quad bikes, LUVs and motorcycles

A safety issue has been identified in 3-seat LUVs where the middle passenger could inadvertently put their foot on the accelerator. Guards have been installed on all four of our Polaris Ranger 1000 machines to prevent this occurring.

In line with a WorkSafe policy clarification published in May 2019, Crush Protection Devices (CPDs) have now been fitted to all quad bikes in the Horizons fleet. After consultation with staff, two types were installed, the Flexi Bar® and the Lifeguard®.

### Working on roadsides

The New Zealand Transport Agency has made some changes to the Code of Practice for Temporary Traffic Management that will impact on staff that work on roadsides. An enhanced training regime has been introduced that will impact on our Site Traffic Management Supervisors when they renew their certificates. A more detailed analysis is required.

### Use of Boats

The jet boat (River Rat) has been replaced with a modern purpose-built vessel named the Kingfisher. The Kingfisher is wider and longer providing additional workspace and greater stability. It has superior buoyancy and an in-built fire suppression system along with an electronic chart plotter. Boat skippers will carry out familiarisation training over the coming weeks before it becomes fully operational.

### 4WD vehicles—Off road use

The Suzuki Grand Vitara is no longer available in the New Zealand market. The Mitsubishi Triton has been selected to replace it and the first of them will appear in the fleet within the next couple of months. These larger vehicles will improve safety in some cases due to their ability to carry equipment in a compartment separate to the driver and passengers. Small 4WD vehicles may still have a place in the organisation and the Assets Team are investigating if a suitable vehicle is currently available.

Training continues to be a strong focus with 37 staff attending full NZQA 4WD training or refresher training in the 2019-20 financial year.

## 2. Wellbeing Update

### Safety and Wellbeing Strategy 2019-22

The Safety and Wellbeing Committee (previously known as Health and Safety Committee) has developed the Health, Safety and Wellbeing Strategy 2019-2022 and it was approved by Exec earlier in the year. The Strategy includes a vision, principles, goals and objectives for safety and wellbeing at Horizons. Objectives are largely based on the recommendations made during our SafePlus assessment in December 2018 and are designed to move us through 'Performing' to 'Leading'.

In addition to the above work, the Safety and Wellbeing Committee participated in a workshop to encourage creative thinking around implementation of the Strategy. Resulting initiatives included renaming the Health and Safety to Safety and Wellbeing, introducing safety and wellbeing as the principle that underpins the Big Five, and adopting the Maori health model Te Whare Tapa Wha.

Our next steps are to seek feedback from staff on the new wellbeing focus and any ideas to support this.

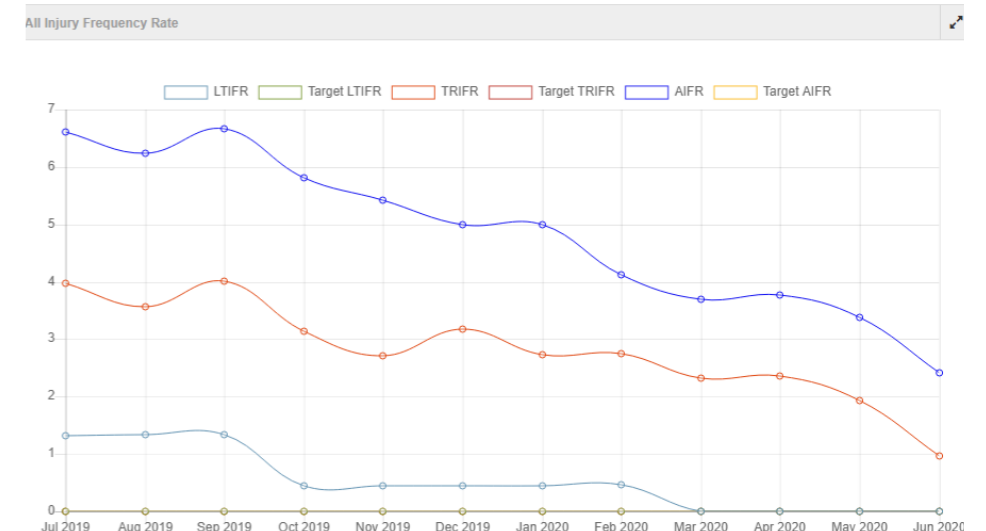
## 3. Notifiable Events in the 2019/20 FY

Notifiable Injuries / Illnesses	Nil
Notifiable Incidents	Nil

## 4. Training Completed in the 2019/20 FY

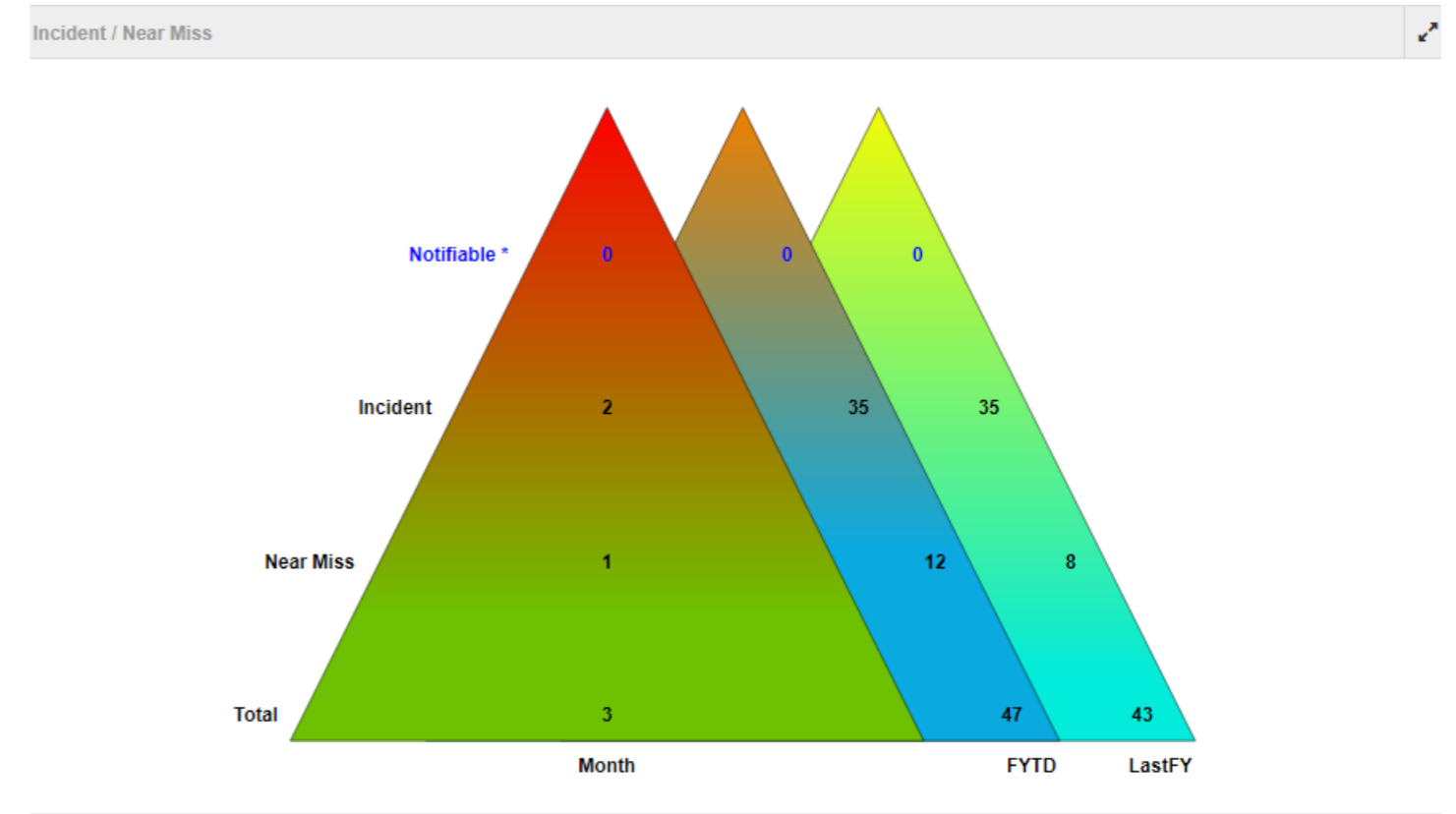
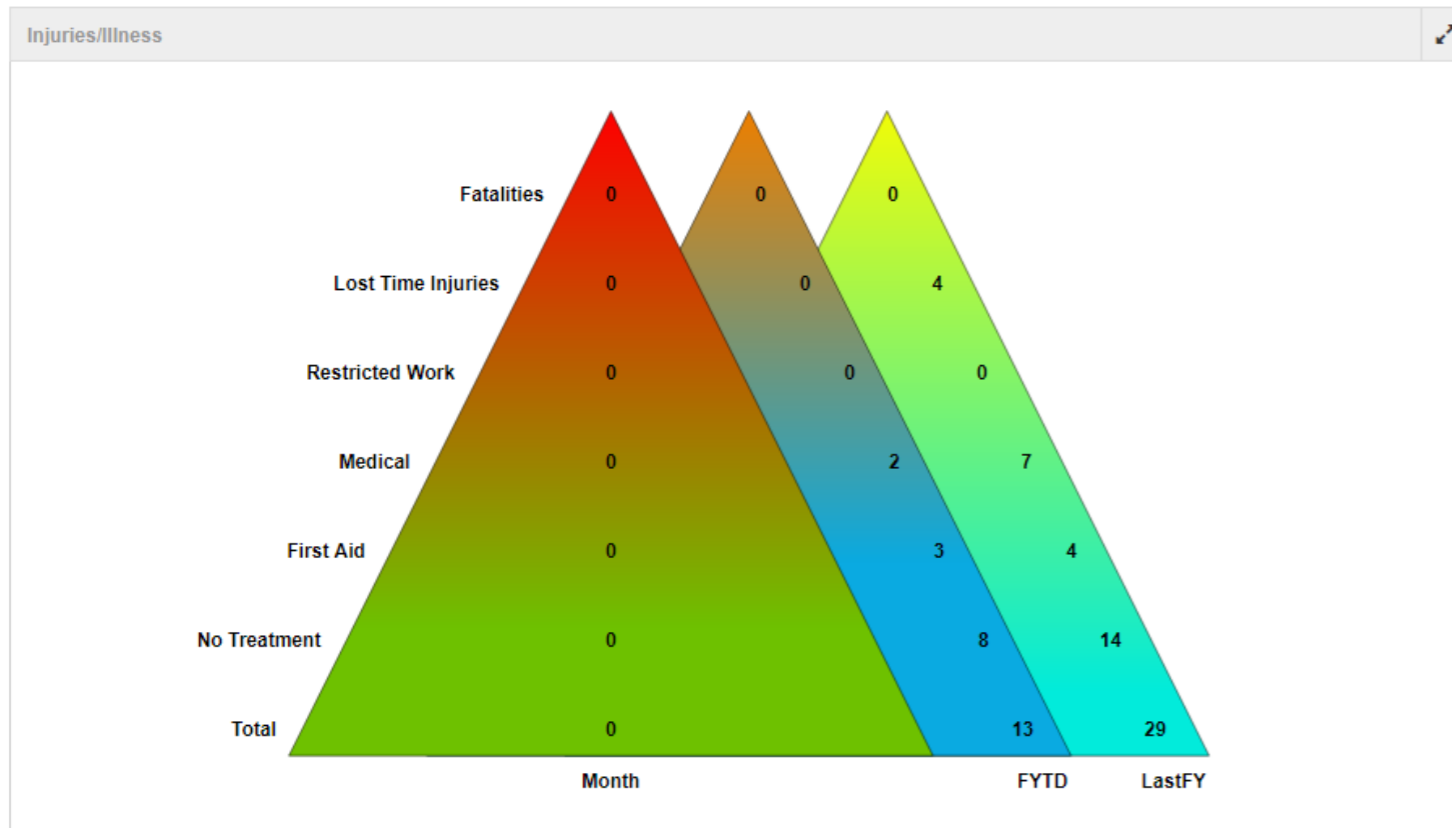
Course Name	No. of Emplo...
4WD Safety	37
Certified Handler (Approved Handler Test Certificate - Pesticides)	4
Comprehensive First Aid	55
Confined Space and Gas Testing	4
Electrofishing Machine Operation and Safety	3
Forklift Operator	3
GROWSAFE Basic	4
GROWSAFE Standard	11
Motorcycle Safety	3
Quad Bike Safety	15
Workplace River Safety	21

## 5. Trend



LTIFR—Lost Time Injury Frequency Rate  
 TRIFR—Total Recordable Injury Frequency Rate  
 AIFR—All Injury Frequency Rate

## 6. Performance Indicators as of 30 June 2020



## 7. Performance Indicators—Comparison

FY	LTIFR <i>Lost Time Injury Frequency Rate (Rate of LTI occurrence)</i>	ALTR <i>Average Lost Time Rate (Measure of severity)</i>	TRIFR <i>Total Recordable Injury Freq Rate (Rate of injury occurrence less first aid only injuries)</i>	TRIFR <i>Business Leaders' Health &amp; Safe- ty Forum Benchmarking Report</i>
2019/20	0.00	0.00	<b>0.96</b>	
2018/19	1.76	31.50	4.83	
2017/18	2.2	21.00	5.28	1.57 (2017)
2016/17	1.10	4.00	4.77	1.65 (2016)
2015/16	0.95	17.33	4.13	2.27 (2015)
2014/15	1.22	32.00	6.39	1.97 (2014)
2013/14	0.56	6.00	3.36	
2012/13	1.39	4.20	3.61	2.30
2011/12	0.56	24.00	3.66	3.35

### Legend

**LTIFR** Lost Time Injury Frequency Rate  
**ALTR** Average Lost Time Rate  
**TRIFR** Total Injury Frequency Rate